UNIVERSITY OF WISCONSIN–MADISON
Department of Planning and Landscape Architecture

Master's Degree in Landscape Architecture

CERTIFICATION MEMORANDUM

for

_____

Proposed Thesis or Project Title:

_____

_____

_____

The student named above has satisfactorily completed all requirements for Degree Certification and all necessary supporting documentation is appended hereto.

_____ _____
Major Professor Date

_____ _____
Committee Member Date

_____ _____
Committee Member Date

_____ _____
Committee Member Date

DEGREE CERTIFICATION REQUIREMENTS

As soon after the semester as possible, but no later than the 12th week of the semester during which the student registered for their 24th credit–whichever is later–the graduate student must complete the following steps:

A. Form a Thesis Committee and furnish the names of the committee members to the Department. The Major Professor and at least one committee member must be from the Department of Planning and Landscape Architecture.

B. Prepare a complete list of courses and credits encompassing the entire master's program including courses completed as well as courses intended.

C. Provide each Thesis Committee Member with a Written Thesis Proposal. The Thesis Proposal must include:

   1. A clear statement of the problem and sub-problems to be addressed in the research.

   2. A justification of the importance of the problem vis a vis landscape planning, design, or management.

   3. Identification of the specific methodology by which the student intends to acquire answers to the questions.

D. Meet with the Thesis Committee as a group and provide a written and/or oral explanation and defense of the course work and Thesis Proposal.

E. Provide the Thesis Committee and the Graduate Program Committee with the name of the journal and its editorial policy for which the publication version of the Thesis will be written.

Note: Additional requirements may need to be completed for certain options such as the Restoration Ecology specialization or eligibility for SER certification.

Steps A through E must be satisfactorily completed in order for the graduate student to receive Degree Certification which is signified by a "certification memorandum" signed by the student's major professor and committee members showing the date of approval and filed with the Department.

A student may fail to achieve Degree Certification in either of two ways: 1) failure to complete steps A through E satisfactorily by majority consent of the Thesis Committee, or 2) failure to complete Degree Certification on schedule. In either case, the student, together with the major professor may elect to petition the Graduate Program Committee for a second opportunity to achieve Degree Certification. The Graduate Program Committee may decide to: 1) drop the student from the graduate program, 2) permit the student to achieve Degree Certification during the semester immediately following the semester in which the student failed to achieve Degree Certification. Should the Graduate Program Committee exercise the second option, the student must complete Degree Certification during that semester or be dropped from the program. The semester during which the student works on a second opportunity for Degree Certification, he or she may not hold an assistantship.

In cases where credits have been earned as a special student, approvals by the Thesis Committee and the Graduate School are required to have the credits accepted. Only those credits which apply specifically to the Thesis Proposal as outlined above may be counted toward the degree requirements.

STUDENT INFORMATION

Name: _____ Telephone

Current Address: _____ Home: _____

_____ Office: _____

Admitted to MSLA Program (Semester and Year) _____

ACADEMIC EDUCATION

University/College	Major	Degree	Date Received

PERTINENT EXPERIENCE, RESEARCH AND AWARDS

_____

_____

_____

_____

_____

_____

FINANCIAL SUPPORT WHILE AT THE UNIVERSITY OF WISCONSIN

(Type and Duration)

_____

_____

_____

_____

RECORD OF GRADUATE STUDIES

Degree sought: MSLA

Interest area: _____

Required courses	**No. of Credits**	**When taken or expected**	**Grade**
LA 710 Theories of Landscape Change (2 credits)	_____	_____	_____
LA 720 Critical Inquiry into Landscape Design Expressions (2 credits)	_____	_____	_____
LA 740 Research Methods or course equivalent as approved by the MSLA committee (3 credits) **LA 990 Research	_____	_____	_____
LA 940 Graduate Colloquium (3 semesters) 1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
Two focus area courses as approved by the advisory committee:			
Course: _____	_____	_____	_____
Course: _____	_____	_____	_____

Supporting Courses (be certain to include independent studies)	**No. of Credits**	**When taken or expected**	**Grade**
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Research Courses (6 minimum)			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Number of Course Credits (30 minimum) 0

Total Number of Research Credits (6 minimum) 0

TOTAL Number Credits (36 minimum) 0

Expected date of Graduation: _____

THESIS RESEARCH PROPOSAL
AND
PUBLICATION INTENT

THESIS RESEARCH PROPOSAL: Attach to this document one copy of your research proposal. Note the requirements shown on page 2 for what must be included in the Thesis Proposal.

PUBLICATION INTENT: Part of the Thesis requirement is a separate manuscript which conveys the Thesis findings in a manner and format acceptable to a journal of the student's choosing. In preparation for fulfilling this requirement, please provide the information requested below. If some of the information is not available to you, it may be helpful to attach to this document a copy of an article from the chosen journal which illustrated the appropriate format and style.

Journal: _____

Editor: _____

Address of manuscript submission: _____

_____

_____

Editorial Policy: