



**Course Subject, Number and Title**

Land Arc 397 – Internship in Landscape Architecture

**Credits**

1 CR

**Canvas Course URL**

Canvas.wisc.edu

**Course Designations and Attributes**

Directed study

**Meeting Time and Location**

Students enrolled in the course will meet as a group with the instructor 5 times during the semester (approximately every 3 weeks). Meeting times and location to be determined.

**Instructional Mode**

Blended independent work and interaction with instructor via face-to-face and online communication.

**Specify how Credit Hours are met by the Course**

For this course, one credit is the learning that takes place in approximately 45 hours of learning activities, which includes time in meetings, in person or online, presentations, reading, writing, studying, or preparation for any of these activities, as well as supervised activities conducted through the internship.

**INSTRUCTORS AND TEACHING ASSISTANTS**

**Instructor Title and Name**

Professor Samuel Dennis Jr

**Instructor Availability**

Office Hours scheduled over Skype

**Instructor Email/Preferred Contact**

Samuel.dennis@wisc.edu

## **OFFICIAL COURSE DESCRIPTION**

### **Course Description**

The Internship in Landscape Architecture is an experiential learning opportunity that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. The course allows students to gain valuable applied experience and make professional connections in the field of landscape architecture. Students will apply landscape architecture concepts, practice problem solving-skills, be exposed to multidisciplinary approaches, develop team-work and interpersonal skills, access and use information resources, reflect upon or address ethical and professional issues, and prepare written and oral reports. Students must be registered for this course during the term in which the internship takes place (no credit can be given for past work experience).

### **Requisites**

Enrolled in Bachelor of Landscape Architecture (BLA) degree program and sophomore, junior or senior standing.

## **LEARNING OUTCOMES**

### **Course Learning Outcomes**

Upon completion of this course, you will be able to:

- Understand the day-to-day workings of office culture, including professionalism, ethical office conduct, and proper methods of communication in landscape architecture.
- Observe and understand professional relationships with clients and with other business partners (e.g., contractors, product vendors)
- Understand how to apply landscape architecture concepts you have already learned in a professional work environment
- Apply new skills acquired during your internship to your future coursework (these may include cost estimating, product selection, construction observation, developing as-built drawings, report writing, etc.)
- Apply design theories to solve practical design problems at a variety of scales for a variety of types of clients
- Apply graphic communication skills in a professional setting

## GRADING

The course is graded on a pass/fail basis. Students must achieve an aggregate grade of 70% or better to receive credit for this course.

### Active participation: 30 Points

Success in this course depends on student engagement and participation in the learning experience. Active participation grade will be determined based on the following:

1. Attendance at scheduled classes/meetings 15pt
2. Engagement in assigned activities, including timely submission of completed assignments and participation in whole class, small group, or paired-peer discussions. 15pt

Note: Serious absences due to accidents, hospitalization, and other medical and psychological conditions require authentication through deans in the Office of Student Affairs (265-5228). Please inform the instructor on the first days of class about special instructional needs that may include McBurney Center documentation.

### Written assignments: 70 Points

1. **Internship scoping agreement.** This document, based on a template provided by the course instructor, will outline your expectations and that of your internship sponsor for the internship experience. 15pt
2. **Work Journal.** This assignment, to be submitted in five parts throughout the term, requires you to document and reflect on your work experience and to make connections to BLA curricular and professional themes. This could include some combination of drawings, lists, descriptions, or handwritten/hand-drawn material. A simple way to think about it is to ask: What knowledge from my past classes am I applying in my internship? And, what new things am I learning? 25pt
3. **Summary report.** A ten-page, double-spaced, 12-point font, summary reflection report (exclusive of images, drawings, etc.) on what you have gained from the experience, including relevant work samples, photographs, field experiences, lists of collaborators/mentors, and the like. 25pt
4. **Supervisor summary report and student response.** Internship supervisors will provide summary report to you and to the course instructor; you provide a brief cover memo to the course instructor addressing any issues raised in the supervisor report. If there are no issues, you may ignore this part. 5pt

## **DISCUSSION SESSIONS**

All students registered for this course will meet as a group with the instructor at least five times during the semester. Class meetings and location will be determined as our schedules allow.

## **REQUIRED TEXTBOOK, SOFTWARE & OTHER COURSE MATERIALS**

- No textbook required. Reading materials will be available via the course website.

## **EXAMS, QUIZZES, PAPERS & OTHER MAJOR GRADED WORK**

- There are no exams. Papers and other graded work are described under Grading.

## **HOMEWORK & OTHER ASSIGNMENTS**

- All written assignments will be submitted through the course website

## **OTHER COURSE INFORMATION**

- Students are expected to identify their own internship opportunity in advance of the course. Guidance and assistance are available from the department's Student Services Coordinator.

## **RULES, RIGHTS & RESPONSIBILITIES**

- See the Guide's to [Rules, Rights and Responsibilities](#)

## **ACADEMIC INTEGRITY**

By enrolling in this course, each student assumes the responsibilities of an active participant in UW-Madison's community of scholars in which everyone's academic work and behavior are held to the highest academic integrity standards. Academic misconduct compromises the integrity of the university. Cheating, fabrication, plagiarism, unauthorized collaboration, and helping others commit these acts are examples of academic misconduct, which can result in disciplinary action. This includes but is not limited to failure on the assignment/course, disciplinary probation, or suspension. Substantial or repeated cases of misconduct will be forwarded to the Office of Student Conduct & Community Standards for additional review. For more information, refer to [studentconduct.wiscweb.wisc.edu/academic-integrity/](http://studentconduct.wiscweb.wisc.edu/academic-integrity/).

## **ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

**McBurney Disability Resource Center syllabus statement:** "The University of Wisconsin-Madison supports the right of all enrolled students to a full and equal educational opportunity. The Americans with Disabilities Act (ADA), Wisconsin State Statute (36.12), and UW-Madison policy (Faculty Document 1071) require that students with disabilities be reasonably accommodated in instruction and campus life. Reasonable accommodations for students with disabilities is a shared faculty and student responsibility. Students are expected to inform faculty [me] of their need for instructional accommodations by the end of the third week of the semester, or as soon as possible after a disability

has been incurred or recognized. Faculty [I], will work either directly with the student [you] or in coordination with the McBurney Center to identify and provide reasonable instructional accommodations. Disability information, including instructional accommodations as part of a student's educational record, is confidential and protected under FERPA.”

<http://mcburney.wisc.edu/facstaffother/faculty/syllabus.php>

## **DIVERSITY & INCLUSION**

**Institutional statement on diversity:** “Diversity is a source of strength, creativity, and innovation for UW-Madison. We value the contributions of each person and respect the profound ways their identity, culture, background, experience, status, abilities, and opinion enrich the university community. We commit ourselves to the pursuit of excellence in teaching, research, outreach, and diversity as inextricably linked goals.

The University of Wisconsin-Madison fulfills its public mission by creating a welcoming and inclusive community for people from every background – people who as students, faculty, and staff serve Wisconsin and the world.” <https://diversity.wisc.edu/>