



POLICY PLANNING COORDINATOR

SALARY RANGE: \$59,850 - \$83,790



Methodist Hospital wetland restoration and creek remeander

ABOUT THE POSITION

The Policy Planning Coordinator works with local, state, and regional entities to promote and develop policy changes to improve the integration of land use and water planning for greater public benefit. The position is also responsible for coordinating with public and private partners to identify project opportunities, evaluate and prioritize opportunities, and determine MCWD's response in coordination with a staff team and the Board of Managers.

ABOUT MINNEHAHA CREEK WATERSHED DISTRICT

MCWD is a local unit of government responsible for managing and protecting the water resources within the 178 square miles that drain into Minnehaha Creek and ultimately the Mississippi River. Over the past 50 years, the MCWD has implemented over 80 projects, conserved and restored over 1,000 acres of land, and implemented countless partnerships in an effort to protect some of our state's most iconic resources.

MCWD believes that clean water and a healthy natural environment are essential ingredients for creating vibrant, sustainable communities. This belief is core to our mission of working with public and private partners to protect and improve land and water for generations to come.

MCWD has an annual budget of \$15 million and employs a dedicated professional staff of 27 who work on natural resource planning, project development, land conservation, land use policy, water quality monitoring, permitting, education, and communication.



Educational boat tour with policymakers and local government agency staff



Lake Minnetonka shoreline restoration in Excelsior

QUALIFICATIONS

The position requires a Bachelor's degree in the field of natural resources, environmental science, planning, management, or related field and 2-5 years of experience in natural resource management, policy development, or planning, or equivalent combination of education and experience.

The successful candidate must also demonstrate:

- Excellent written and verbal communication skills, including presentation and facilitation skills
- Ability to develop and maintain positive, cooperative, working relationships with all District employees, consultants, local and agency staff, and the general public
- Ability to work independently and make decisions within the scope of authority
- Ability to assemble and manage teams and manage all aspects of project development
- Knowledge of planning theory and principles including urban land use planning, economic and community development, transportation infrastructure, and municipal processes
- Innovative and critical thinking mindset with a drive for continuous improvement
- Strong organizational skills with an ability to adapt and adjust in a fast-paced, team-oriented environment

COMPENSATION

MCWD offers competitive compensation, excellent benefits, tuition reimbursement, professional development, opportunities for growth, and a collaborative work environment.

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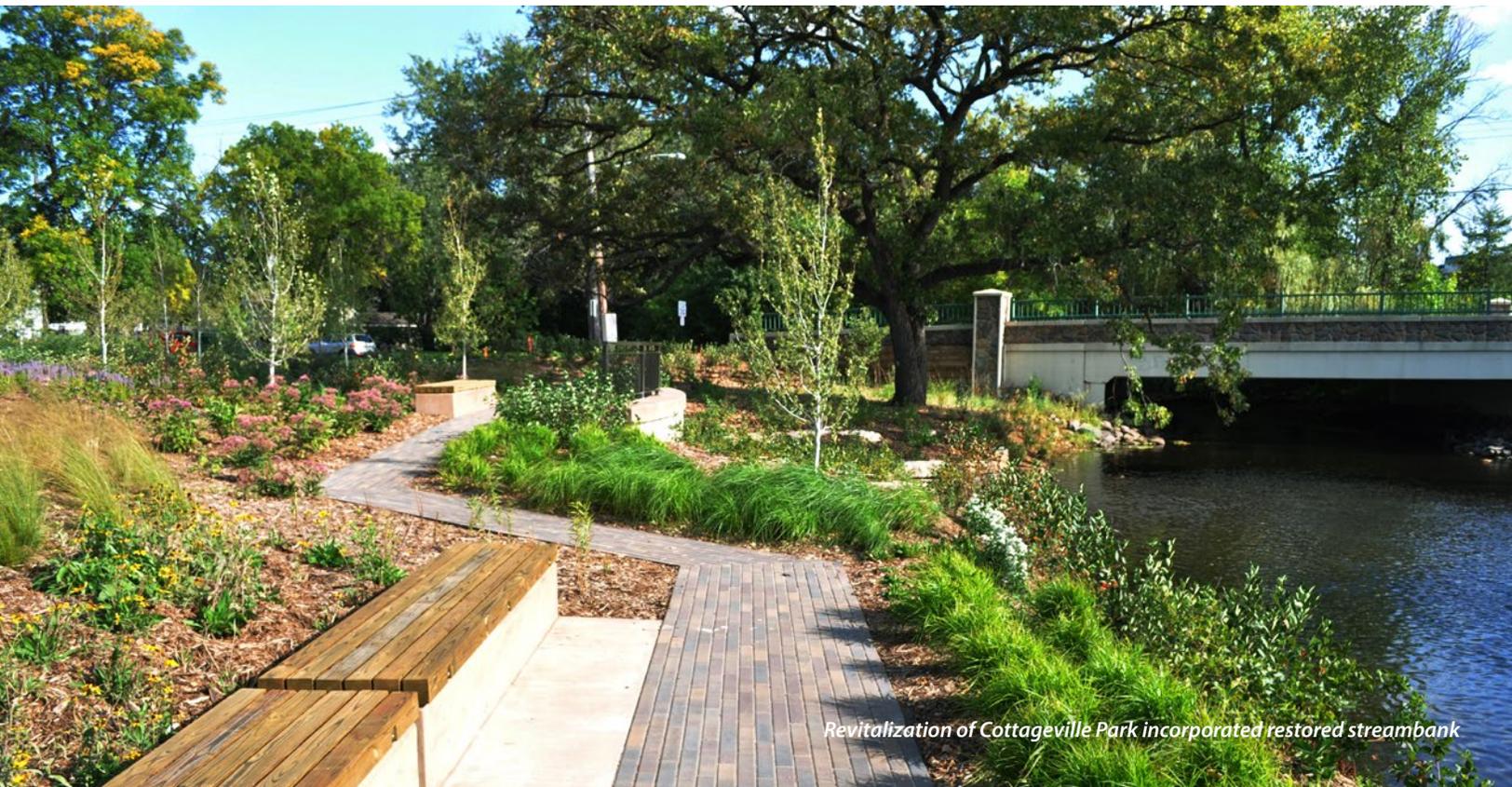
Benefits include:

- 11 paid holidays
- 10 paid vacation days to start
- Accrual of 9 sick days per year
- PERA retirement plan
- Paid life insurance
- Short and long term disability insurance
- 100% paid health and dental plans

HOW TO APPLY

Applications are due by **August 18, 2019**.

Application form, instructions, and the full position description can be found at: www.minnehahacreek.org/jobs.



Revitalization of Cottageville Park incorporated restored streambank